

ISOQAR



# ALCUMUS ACADEMY TRAINING BROCHURE 2021

Your guide to certification  
and auditing courses

To find out more visit  
[alcumus.com/training](https://alcumus.com/training)



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# FOREWORD

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**Welcome to the 2021 training brochure from Alcumus Academy. Here you will find out about us, who we are and the courses that we are providing through this year. We will continue to provide a wide range of high-quality courses covering a variety of knowledge levels from the one-day foundation course, through to the five-day lead auditor course for all of the main ISO standards such as ISO 9001 Quality Management, ISO 14001 Environmental Management, ISO 45001 Occupational Health & Safety and ISO 27001 Information Security.**



Last year proved to be a difficult year for everybody and the training sector was no different. Thankfully, we were resilient and agile in our approach and were the first UK ISO certification and auditing training provider to provide remote training, enabling us to continue to supply our customers with first-class training experiences whilst protecting their health, as well as those of our expert tutors. In total, we carried out a total of 197 remote training courses, training over 1200 delegates, numbers which we are very proud of. I'd like to thank each and every one of those delegates for continuing to develop their careers in difficult circumstances and choosing Alcumus Academy to do so. With furloughing being widespread across the country to help protect jobs, people have taken their time away from the business to upskill and further their career and I envisage many more will be taking this opportunity over the coming months.

Looking ahead, 2021 has started in similarly difficult and uncertain conditions but I am confident that we can continue conducting high-quality courses and providing great value for our customers. Hopefully, this year will be a little brighter and we can begin to get our delegates back in the traditional, classroom learning environment. We do have courses organised in our training locations across the UK from May and beyond but will continue to tailor our approach, taking guidance from the UK Government as we do so, as we continue to ensure the safety of all involved.

I'm personally looking forward to this year and providing delegates with the knowledge and skills necessary to make their journey to ISO certification as smooth and pain free as possible.

**SHAUN STANFIELD**

Operations Manager at Alcumus Academy



## WHO IS ALCUMUS ACADEMY?

**Alcumus Academy is one of the UK's leading providers of ISO certification and auditing courses, providing a wide range of CQI IRCA approved training courses across a number of standards. We have been working for over 25 years, helping organisations demonstrate to their customers, competitors, suppliers and staff, that they are committed to being the best that they can by minimising risk, delivering change, driving improvement and winning more work.**

### OUR DELIVERY METHODS

We provide various methods of delivering your training course, ensuring that your learning experience is of utmost comfort and convenience to you, resulting in the most successful training outcomes.

Whether you wish to upskill and increase your knowledge in the comfort of your own home, at your place of work or at one of our many UK training venues, we have the training solution for you.

#### CLASSROOM

Improve your knowledge at one of our many training venues across the UK through one of our public training courses. Benefit from the insights of your course tutor and fellow delegates in an open and interactive learning environment.

#### ON-SITE

Upskill you and your team at your place of work via our on-site training option. You'll benefit from shared and relevant learning alongside your colleagues while we are able to tailor your course to suit your needs and your business, sector and challenges.

#### REMOTE

Due to the COVID-19 pandemic, we have introduced remote learning to allow you to continue learning through these turbulent times and receive the same first-class training and tutoring as usual. We are one of the very few training providers that are CQI IRCA approved to conduct remote training which has allowed us to still provide our delegates with development opportunities while protecting the health of both them and our expert tutors.

### WHY ALCUMUS ACADEMY?

- CQI IRCA approved courses
- 98% pass rate
- 24 different courses available
- 1 free resit
- ELCAS approved eLearning provider

# CAREER PATHWAYS WITH ALCUMUS ACADEMY

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The courses and tutelage that we provide gives you the perfect opportunity to progress through numerous steps in your career, allowing us to work alongside you as your dedicated training partner.





Our broad range of courses cover multiple levels of knowledge, helping you to build your career from the ground up, developing and improving your skillset to become the certification and management systems expert within your organisation. We can work with you to create training plans with practical and logical steps to progression and help build a successful career and meet the needs of your business.

Also, as we provide training across a number of ISO standards, why not diversify yourself, expand your knowledge and become a more comprehensive auditor via one of our Auditor Conversion courses?



## HOW WE CAN SUPPORT YOU THROUGHOUT YOUR CAREER

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-  -- Understand the basics of your chosen management system and understand the requirements of the standard with one of our foundation-level courses.  
**Example:** CQI IRCA ISO 9001:2015 Foundation Course
-  -- Once you've discovered the basics, now learn about the requirements of auditing your chosen management systems on an Internal Auditor course.  
**Example:** CQI IRCA ISO 9001:2015 Internal Auditor Course
-  -- Next, improve your confidence and knowledge to audit and help improve your management system by sitting one of our 5-day Lead Auditor courses.  
**Example:** CQI IRCA ISO 9001:2015 Lead Auditor Course
-  -- Now that you're the in-house auditing expert at your business, why not diversify and transfer your skills and knowledge to another standard through one of Alcumus Academy's Auditor Conversion courses?  
**Example:** CQI IRCA ISO 14001:2015 Auditor Conversion Course

# OUR 2021 COURSES

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## ISO 9001 QUALITY MANAGEMENT

### CQI IRCA ISO 9001 FOUNDATION

This one-day course gives you an introduction to quality management systems, together with the requirements for a QMS implementation.

DATE	LOCATION
06 January	Remote
11 January	Remote
22 February	Remote
29 March	Remote
01 April	Remote
26 April	Remote
06 May	Manchester
01 June	Croydon
21 June	Milton Keynes
12 July	Manchester
19 July	Croydon
13 September	Croydon
02 November	Croydon

### ISO 9001 INTERNAL AUDITOR

This one-day course provides an understanding of how to audit an effective quality management system.

DATE	LOCATION
25 January	Remote
09 April	Remote
15 April	Remote
19 April	Remote
25 June	Manchester
25 June	Milton Keynes
22 July	Croydon
05 November	Croydon





## CQI IRCA ISO 9001 INTERNAL AUDITOR

This two-day course gives delegates an understanding of the requirements of auditing quality management systems and teaches the benefits and pitfalls involved with auditing a QMS.

DATE	LOCATION
07 January	Remote
20 January	Remote
27 January	Remote
23 February	Remote
30 March	Remote
08 April	Remote
27 April	Remote
04 May	Manchester
02 June	Croydon
10 June	Croydon
22 June	Milton Keynes
13 July	Manchester
20 July	Milton Keynes
20 July	Croydon
14 September	Croydon
03 November	Croydon

## CQI IRCA ISO 9001 LEAD AUDITOR

This five-day course gives you an introduction to quality management systems, together with the requirements for a QMS implementation.

DATE	LOCATION
25 January	Remote
25 January	Remote
01 February	Remote
22 February	Remote
15 March	Remote
19 April	Remote
24 May	Manchester
07 June	Greenwich
26 July	Milton Keynes
02 August	Croydon
06 September	Manchester
06 September	Greenwich
27 September	Milton Keynes
25 October	Croydon
08 November	Milton Keynes
22 November	Greenwich

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## ISO 14001 ENVIRONMENTAL MANAGEMENT

### CQI IRCA ISO 14001 FOUNDATION

The one-day course gives a thorough introduction into environmental management, together with the requirements for EMS implementation.

DATE	LOCATION
22 February	Remote
29 March	Remote
15 June	Manchester
28 June	Croydon
05 July	Milton Keynes
02 August	Manchester
09 August	Croydon
04 October	Milton Keynes
11 October	Greenwich
15 November	Greenwich
01 December	Manchester

## CQI IRCA ISO 14001 INTERNAL AUDITOR

This two-day course will provide delegates with an understanding of auditing an effective environmental management system.

DATE	LOCATION
12 January	Remote
18 February	Remote
30 March	Remote
16 June	Manchester
29 June	Croydon
06 July	Milton Keynes
03 August	Manchester
10 August	Croydon
05 October	Milton Keynes
01 June	Greenwich
16 November	Greenwich
02 December	Manchester

## CQI IRCA ISO 14001 AUDITOR CONVERSION

This course is designed to equip existing auditors of other management system standards with the knowledge and skills required to perform audits of environmental management systems against ISO 14001.

DATE	LOCATION
19 January	Remote
01 February	Remote
08 March	Remote
12 April	Remote
17 May	Croydon
07 June	Milton Keynes
05 July	Manchester
26 July	Greenwich
01 September	Manchester
27 September	Greenwich
27 September	Manchester
02 September	Milton Keynes
08 November	Manchester
13 November	Milton Keynes

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## ISO 45001 OCCUPATIONAL HEALTH & SAFETY MANAGEMENT

### CQI IRCA ISO 45001 FOUNDATION

This one-day course provides delegates with an introduction to occupational health and safety management systems and the processes to help implementation.

DATE	LOCATION
26 January	Remote
08 February	Remote
23 March	Remote
06 April	Remote
12 April	Remote
10 May	Croydon
25 May	Milton Keynes
21 June	Croydon
21 September	Milton Keynes



### CQI IRCA ISO 45001 INTERNAL AUDITOR

This two-day course will equip delegates with the knowledge and skills to perform an internal audit of an occupational health and safety management system.

DATE	LOCATION
24 March	Remote
07 April	Remote
13 April	Remote
11 May	Croydon
26 May	Milton Keynes
22 June	Croydon
22 September	Milton Keynes

### CQI IRCA ISO 45001 LEAD AUDITOR

This five-day course provides delegates with the detailed knowledge and skills required to perform first, second and third-party audits of occupational health and safety management systems against ISO 45001.

DATE	LOCATION
01 March	Remote
26 April	Remote
12 July	Milton Keynes
16 August	Croydon
18 October	Milton Keynes
08 November	Croydon

### ISO 45001 MIGRATION

This course provides delegates who already have knowledge of OHSAS 18001 with basic knowledge of the requirements of ISO 45001:2018 and what is required to migrate to the new standard.

DATE	LOCATION
29 April	Remote
28 May	Croydon
18 June	Milton Keynes
01 July	Croydon
24 September	Milton Keynes

### CQI IRCA ISO 45001 AUDITOR CONVERSION

This three-day course provides you with the knowledge and skills required for existing lead auditors in other ISO management system disciplines to perform first, second and third-party audits of occupational health and management systems.

DATE	LOCATION
20 January	Remote
23 February	Remote
19 April	Manchester
23 August	Remote
29 November	Milton Keynes



## CQI IRCA ISO 45001 AUDITOR MIGRATION (MODULES 1 & 2)

This two-day course is for those who are already OHSAS lead auditors. At the end of the course, you will fully understand the differences between OHSAS 18001 and ISO 45001 and gain skills required to audit against the new standard.

DATE	LOCATION
15 April	Remote
24 June	Greenwich
29 July	Croydon
26 August	Manchester
16 September	Greenwich
14 October	Greenwich
18 November	Greenwich

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## ISO 27001 INFORMATION SECURITY

### CQI IRCA ISO 27001 FOUNDATION

The one-day course gives a thorough introduction to information security management, together with the requirements for ISMS implementation.

DATE	LOCATION
08 February	Remote
02 March	Remote
06 April	Remote
05 May	Greenwich
01 June	Manchester
15 June	Croydon
23 August	Croydon
31 August	Milton Keynes
04 October	Croydon
24 November	Croydon

### CQI IRCA ISO 27001 INTERNAL AUDITOR

The two-day course is designed to provide delegates with an understanding of the requirements of auditing information security management systems. The course teaches delegates the benefits and pitfalls involved with auditing ISMS.

DATE	LOCATION
14 January	Remote
09 February	Remote
03 March	Remote
07 April	Remote
06 May	Greenwich
02 June	Manchester
16 June	Croydon
15 July	Croydon
24 August	Croydon
01 September	Milton Keynes
05 October	Croydon
25 November	Croydon

## CQI IRCA ISO 27001 LEAD AUDITOR

The five-day qualification is designed to equip delegates with the skills and techniques of auditing and how to communicate the findings of the audit effectively to the organisation's management team.

DATE	LOCATION
11 January	Remote
15 February	Remote
22 March	Remote

19 April	Remote
26 April	Remote
10 May	Manchester
17 May	Greenwich
28 June	Croydon
02 August	Milton Keynes
13 September	Croydon
18 October	Milton Keynes
06 December	Croydon

## PAS 3002 HEALTH & WELLBEING

### IMPROVING HEALTH & WELLBEING WITHIN AN ORGANISATION

This one-day course gives you detailed knowledge of the PAS 3002, the code of practice on improving health and wellbeing within an organisation. It will highlight the benefits and principles of PAS 3002.

DATE	LOCATION
06 January	Remote
05 March	Remote
08 October	Greenwich

## ISO 22301 BUSINESS CONTINUITY

### ISO 22301 BUSINESS CONTINUITY AWARENESS

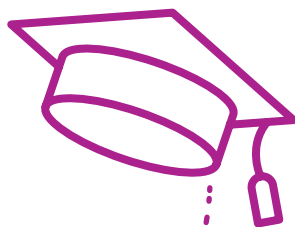
This one-day course is designed to equip delegates with the knowledge and skills to implement, maintain and develop their business continuity management system (BCMS).

DATE	LOCATION
02 April	Remote

### ISO 22301 BUSINESS CONTINUITY LEAD AUDITOR CONVERSION

This three-day course provides delegates with the detailed knowledge and skills required to perform first, second and third-party audits of business continuity management systems against ISO 22301.

DATE	LOCATION
10 February	Remote
03 March	Remote
28 June	Remote



# ISO 31000 RISK MANAGEMENT

## ISO 31000 RISK MANAGEMENT FOUNDATION

This one-day course provides delegates with the knowledge and skills to manage potential risks across multiple areas of the workplace.

DATE	LOCATION
26 February	Remote
01 April	Remote
13 May	Greenwich
04 June	Manchester
12 August	Croydon
07 October	Greenwich

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# ISO 50001 ENERGY MANAGEMENT

## CQI IRCA ISO 50001:2018 FOUNDATION

This one-day course provides delegates with an introduction to Energy Management Systems (EnMS). It will bring to life the features, benefits and the requirements for implementing an EnMS.

DATE	LOCATION
29 January	Remote
04 June	Milton Keynes

## ISO 50001:2018 LEAD AUDITOR CONVERSION

This three-day course will equip attendees with the detailed knowledge and skills required to perform first, second and third-party audits of energy management systems against ISO 50001.

DATE	LOCATION
08 February	Remote
05 July	Greenwich

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# INTEGRATED MANAGEMENT SYSTEMS

## IMS FOUNDATION WORKSHOP

This one-day workshop introduces ISO 9001, ISO 14001 and ISO 45001 and takes you through the requirements of the standards.

DATE	LOCATION
18 January	Remote
08 March	Remote

## IMS INTERNAL AUDITOR

This two-day course is designed to equip you with the skills to audit against ISO 9001, ISO 14001 and ISO 45001 management systems.

DATE	LOCATION
20 January	Remote
04 February	Remote
09 March	Remote

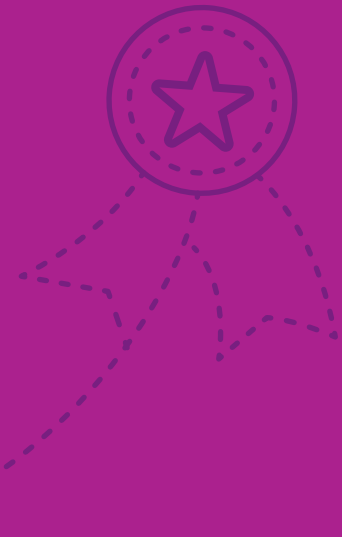
# READY FOR CERTIFICATION?

## WE DON'T JUST HELP WITH YOUR ISO CERTIFICATION AND AUDITING TRAINING NEEDS.

Alcumus ISOQAR is one of the most recognised and respected UKAS accredited certification bodies.

Our reputation for providing outstanding service explains why customers who joined us when we first opened our doors in 1993 are still with us today.

We're here for you if you're starting on your journey to certification for the first time, looking for training or consultancy support through our independent network of consultants, or thinking about transferring from your current certification body. Get in touch today to find out why 99% of customers are happy with their ISOQAR audit experience.



### WE CAN HELP YOU ACHIEVE CERTIFICATION TO ALL OF THE MAJOR ISO STANDARDS:

- ISO 9001 Quality Management Systems
- ISO 14001 Environmental Management Systems
- ISO 27001 Information Security Management Systems
- ISO 45001 Occupational Health & Safety Management Systems
- ISO 22301 Business Continuity Management Systems
- ISO 31000 Risk Management Systems
- ISO 50001 Energy Management Systems

### WHY CHOOSE ALCUMUS ISOQAR FOR YOUR CERTIFICATION JOURNEY?

- 60% of customers have benefited from an increase in revenue due to having certification with ISOQAR
- No hidden costs such as management fees
- Government-recognised UKAS certificates are accepted worldwide
- 99% client satisfaction with audits and an NPS of 70
- Established since 1993 with offices all over the world means your certificate has global recognition
- Integrated audits for multiple standards keep visits to a minimum and saves you money
- During the COVID-19 pandemic we have carried out over 3000 individual remote audits
- Access to over 300 independent ISO consultants via our IAN network



GET IN TOUCH TODAY TO FIND OUT HOW WE CAN HELP YOU ON YOUR JOURNEY TO ISO CERTIFICATION.

ISOQAR

## CONTACT US

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## ABOUT ALCUMUS

Alcumus is a leading provider of technology-led risk management solutions providing clients with advice, expertise and support to help them identify and mitigate risks, navigate compliance and keep people safe. It supports clients with a wide range of risk management services, including products across Supply Chain Management, EHSQ Software, UKAS Accredited Certification and HR and H&S support services.

Our people are at the heart of our business, building strong relationships with our clients to understand their needs, minimise risks and navigate compliance through our in-depth knowledge of your sector, regulations and challenges.

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